



COMMAND, CONTROL,
COMMUNICATIONS, AND
INTELLIGENCE

ASSISTANT SECRETARY OF DEFENSE
6000 DEFENSE PENTAGON
WASHINGTON, DC 20301-6000



OCT 22 2002

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Major Automated Information Systems (MAIS) Reporting Requirements

Oversight of the MAIS has been transferred within the Office of the Assistant Secretary of Defense (Command, Control Communications and Intelligence (OASD(C3I)) from the Deputy Assistant Secretary of Defense Deputy Chief Information Office (DASD(Deputy CIO)) to the ODASD(C3ISR, Space, and IT Programs). I am instituting a number of changes related to the MAIS reporting requirements (see Attachment 1). These changes are being instituted to better facilitate the Office of the Secretary of Defense (OSD) oversight process through automation and process improvement.

The Acquisition Directorate within ODASD(C3ISR, Space, and IT Programs) will provide direct support. The names and phone numbers of the Directorate staff are provided at Attachment 2 for your assistance.


John P. Stenbit

Attachments:
As stated



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MAIS Reporting Requirements

I. MAIS DAES Submission

A. Applicability

1. The Office of the Secretary of Defense, the Military Departments, the Defense Agencies and DoD Field Activities that serve as the Program Management Office for MAIS' with the exception of those MAIS' that have been designated as Rapid Improvement Team (RIT) Pilots and Major Defense Acquisition Programs (MDAPs). RIT Pilots are exempt from this direction as they do not submit DAES reports. MAIS MDAPs are exempt from this guidance as they are under the direct oversight of OUSD(AT&L) and submit their DAES directly to OUSD(AT&L).

B. Electronic Submission

1. Effective with the 2nd quarter 2003 Defense Acquisition Executive Summary (DAES) submission, all MAIS DAES reports will be submitted electronically directly to the Acquisition Directorate, OASD(C3I)/DASD(C3ISR, Space, and IT Programs) at C3I_Acquisition_Team@osd.mil. Classified submissions should be submitted via SIPRnet to leslie.knaup@osd.smil.mil and to schatten.douglas@osd.smil.mil. Note: The October 25, 2002 DAES report should be submitted October 31, 2002 as usual.
2. All MAIS DAES reports are to be submitted using only the latest version of the Consolidated Acquisition Reporting System (CARS) (currently 9.4) which can be downloaded from <http://cars.grci.com/>. **Consequently, all MAIS Program Managers must download the latest revised CARS version 9.4 software.** Hard copy and prior versions of DAES reports will not be accepted.
3. Help Desk support can be secured by calling 703 251-6888 or through the CARS website at <http://cars.grci.com/>.

C. Schedule: Effective with the reporting period beginning **November 1, 2002**, MAIS DAES should be submitted according to the schedule in Attachment 3.

D. MAIS DAES Report: Each section of the MAIS DAES report must be completed in its entirety.

E. New Acquisition Programs: Component Acquisition Executives (CAEs) must request the reporting schedule and unique DAES project number for any new MAIS programs from the Acquisition Directorate within the OASD(C3I)/DASD(C3ISR, Space, and IT Programs), C3I_Acquisition_Team@osd.mil.

F. Discontinued MAIS DAES Reporting: DAES reporting will be discontinued upon approval of the ASD(C3I). Requests must be submitted through the Acquisition Directorate (C3I_Acquisition_Team@osd.mil).

Attachment 2-1

Group A
MAIS DAES Schedule and Points of Contacts

Report due to OASD(C3I) the last working day of Jan, Apr, Jul, Oct
First DAES under revised guidance due January 31, 2003

| Program | Lead Component | OSD Principal Staff Assistant | OASD(C3I) / DASD(C3ISR, Space, and IT Programs) POC |
|---|-----------------------|--------------------------------------|--|
| Reserve Component Automation System (RCAS) | Army | ASD(RA) | Dave Mullins |
| Navy Standard Integrated Personnel System (NSIPS) | Navy | USD(P&R) | William May |
| The Army Distance Learning Program (TADLP) | Army | USD(P&R) | William May |
| Defense Integrated Military Human Resources System (DIMHRS) | Navy | USD(P&R) | William May |
| Defense Medical Logistics Standard Support (DMLSS) | ASD(HA) | ASD(HA) | Lt Col Don Johnson |
| Composite Health Care System (CHCS II) | ASD(HA) | ASD(HA) | Lt Col Don Johnson |
| Public Key Infrastructure (PKI) | NSA | ASD(C3I) | Leo Milanowski |
| Strategic War Planning System (SWPS) | AF | ASD(C3I) | Leo Milanowski |
| Teleport | DISA | ASD(C3I) | Lt Col Don Johnson |
| Defense Joint Command and Control System (DJC2) | Navy | ASD(C3I) | Betty Revelle |

Group B
MAIS DAES Schedule and Points of Contacts

Report due to OASD(C3I) the last working day of Feb, May, Aug, Nov
First DAES under revised guidance due February 28, 2003

| Program | Lead Component | OSD Principal Staff Assistant | OASD(C3I)/ DASD(C3ISR, Space, and IT Programs) POC |
|--|-----------------------|--------------------------------------|---|
| Global Command & Control System-DISA | DISA | ASD(C3I) | Betty Revelle |
| GCCS-Maritime (GCCS-M) | Navy | ASD(C3I) | Betty Revelle |
| GCCS-Army (GCCS-A) | Army | ASD(C3I) | Betty Revelle |
| Theater Battle Management Core System (TBMCS) | AF | ASD(C3I) | Betty Revelle |
| Defense Joint Accounting System (DIAS) | DFAS | USD(Comptroller) | Betty Revelle |
| DFAS Corporate Database/DFAS Corporate Warehouse (DCD/DCW) | DFAS | USD(Comptroller) | William May |
| Defense Procurement Payment System (DPPS) | DFAS | USD(Comptroller) | William May |
| Defense Civilian Personnel Data System (DCPDS) | DHRA | USD(P&R) | Lt Col Donald Johnson |
| Defense Travel System (DTS) | DFAS | USD(Comptroller) | William May |

Group C
MAIS DAES Schedule and Points of Contacts

Report due to OASD(C3I) the last working day of Mar, Jun, Sep, Dec
First DAES under revised guidance due March 28, 2003

| Program | Lead Component | OSD Principal Staff Assistant | OASD(C3I) / DASD(C3ISR, Space, and IT Programs) POC |
|---|-----------------------|--------------------------------------|--|
| Transportation Coordinators Automatic Information for Movements System II (TC- AIMS) | Army | DUSD(L&MR) | Leo Milanowski |
| Trailblazer/Multimedia Program (TBMMP) | NSA | ASD(C3I) | Lt Col Don Johnson |
| Defense Message System (DMS) | DISA | ASD(C3I) | Leo Milanowski |
| TRANSCOM Regulating and Control Evacuation System (TRAC2ES) | AF | DUSD(L&MR) | Lt Col Don Johnson |
| Global Transportation Network (GTN) | AF | DUSD(L&MR) | William May |
| Global Command Support System Army Tactical (GCSS- AT) | Army | DUSD(L&MR) | Dave Mullins |
| Business Systems Modernization (BSM) | DLA | DUSD(L&MR) | Dave Mullins |
| Fuels Automated System (FAS) | DLA | DUSD(L&MR) | Dave Mullins |
| Joint Computer-Aided Acquisition and Logistics Support (JCALS) | Army | DUSD(L&MR) | Dave Mullins |
| Case Control Management System (CCMS) | DSS | ASD(C3I) | Dave Mullins |

Attachment 3

Acquisition Directorate, OASD(C3I)/DASD(C3ISR, Space, and IT Programs)
Key Points of Contact

| Responsibility | Name | Telephone | Email Address |
|--|--------------------|-------------------------|--|
| Acting Director, Acquisition | Rita Lewis | 703-602 2531 | rita.lewis@osd.mil |
| DAES Reports | Schatten Douglas | 703-607-2720 ext 112 | schatten.douglas@osd.mil |
| | Leslie Knaup | 703-607-2720 ext 116 | leslie.knaup@osd.mil |
| DASD(C3ISR, Space and IT Programs) | Lt Col Don Johnson | 703-602-2720 ext 108 | donald.johnson@osd.mil |
| | William May | 703-602-2720 ext 106 | william.may@osd.mil |
| | Leo Milanowski | 703-602-2720 ext 142 | leo.milanowski@osd.mil |
| | Dave Mullins | 703-602-2585 | dave.mullins@osd.mil |
| | Betty Revelle | 703-602-2720 ext 118 | betty.revelle@osd.mil |

Note: DSN 322[last 4] and Fax #: 703-602-2949